

S E C R E T

~~READ & DESTROY~~

28 June 1984

MEMORANDUM FOR: Deputy Director for Administration

FROM: [REDACTED]

Acting Director of Logistics

SUBJECT: Report of Significant Logistics Activities for
Period Ending 28 June 19841. Progress report on tasks Assigned by the DCI/DDCI:

No tasks assigned during this reporting period. [REDACTED]

2. Events of Major Interest that have Occurred
During the Preceding Week:

a. Federal Highway Administration Property: Arrangements have been made with the General Services Administration to restore the Federal Highway Administration landscaping inadvertently damaged during construction of the temporary parking lot. Cost of the restoration is estimated to be \$12,500, and work is scheduled to begin the first week of July. [REDACTED]

b. National Capital Planning Commission Hearing: Indications are that the National Capital Planning Commission hearing on 28 June will result in final approval of all onsite designs. It is likely that the Agency will be asked to make one more appearance before the commission finally agrees to the Route 123 improvements. [REDACTED]

c. Quality of Life: The floor tile on the ground floor of the Headquarters building will be replaced by Capital Hill Tile starting on 2 July rather than their completing this work on that date as had been reported in last week's report. [REDACTED]

d. Planter Barricades: On 20 June, weeping yews and shore junipers were planted in the planter barricades at the [REDACTED] Entrances to the Headquarters building. [REDACTED]

e. Credit Union Renovations: Terrazzo work and painting of corridor walls has been completed in room 1J33 for the Credit Union. This finishes renovations to modify the walls and relocate the door. [REDACTED]

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25X1 f. Van Transportation from West Parking Lot: Beginning on
25X1 2 July, van transportation will be available on weekdays, on a
continuous basis, from 7:30 a.m. to 5:30 p.m. from the West Parking
Lot to the Main Entrance of Headquarters building via the Motor
Pool, and then return to the West Parking Lot. Signs will be posted
to mark clearly the stops which will be at the end of "K" Lane in
West Parking Lot near the heliport and in the vicinity of the Motor
Pool.

25X1 i. Parking Access Controls - Ames, Key, and Chamber of
25X1 Commerce Buildings: The leases for parking spaces at Ames and Key
buildings have been signed and the lease for the Chamber of Commerce
building is expected to be completed within a day or two. The
Office of Logistics is working with the contractor to install
security barriers and television monitors and expects this work to
be completed within 30 to 60 days. OL efforts with the Office of
Security to competitively obtain guard service is not expected to be
completed until 1 September 1984.

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k. Logistics Integrated Management System (LIMS):

Booze-Allen and Hamilton (BAH) representatives have continued to meet with OL representatives to discuss menus and procedures that will be used at Basic Operating Capability in February 1985. These exchanges are in preparation for the rescheduling of the LIMS Critical Design Review (CDR). The BAH Project Manager has presented a list of actions to be completed before CDR which will probably not take place for another several weeks. In an effort to improve their product, BAH has again obtained the services of Mr. Frank Peffley who possesses a wealth of knowledge on how logistics systems should operate. His return is seen as a very positive step on the part of BAH. []

1. Acquisition of Excess Veterans Administration Hospital Equipment: Mr. Stan Duda, Director, Utilization Division, General Services Administration (GSA), has advised that the Veterans Administration (VA) hospital in Martinsburg, West Virginia is scheduled for closing and offered the Agency first choice in acquiring any of the medical equipment and related items being declared excess. The Agency was afforded a similar opportunity by GSA when the VA hospital in Richmond, Virginia closed several months ago. At that time, the Office of Medical Services (OMS) sent representatives on behalf of [] to inspect and identify those items which could be of use to the project. [] Logistics was informed of this second offer and will arrange with OMS to have representatives inspect this excess property as soon as it becomes available. []

m. Photographic Support: The Printing and Photography Division, OL, provided aerial photographs of construction activity on the Headquarters compound. Proof sheets have been completed for frame selection. We expect this to be one of many requests for aerial shots in support of the new building project. []

n. Copier Activities: The Xerox 9900, a new product being tested for a 60-day evaluation period in the Bindery and Reprographic Center (B&RC), Printing and Photography Division, OL, is performing well. During the first month, the B&RC produced over 700,000 copies with significantly fewer personnel resources than are usually used with the 9400 or 9500 VR. A proposal for purchase of two 9900s with trade-in of one 9400 and one 9500 VR is being prepared. []

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3. Significant Events Anticipated During the Coming Week:

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None.

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